GUIDELINES FOR FILING FOR COUNTY OFFICE

County Commissioner, County Sheriff,
County Prosecuting Attorney

2016 Primary Election

This information is subject to amendatory change during the 2016 session of the Idaho Legislature. If changes occur, an updated version will be made available.

Filing Period

1st day to file	February 29, 2016	
last day to file	March 11, 2016	Received by 5:00 PM in the County Clerk's office.

A candidate has two options when filing to be placed on the ballot:

1. File the Declaration of Candidacy and pay the filing fee or
2. File the Declaration of Candidacy and nominating petitions, containing a certain number of verified signatures.

✱ All Candidates: Declaration of Candidacy - Form EC-10

1. Print your name exactly as you wish it to appear on the ballot.
2. **You must be registered and affiliated with the political party in whose Primary you intend to participate in. (Contact the County Clerk to verify that you are affiliated with the party of your choice.)**
3. Signature of candidate must be notarized.

✱ Option 1: Filing Fee:

$40.00

✱ Option 2: Petitions - Form EC-10A (may be reproduced)

1. **5 signatures** to be verified by the County Clerk to be signatures of registered electors prior to acceptance of the Declaration of Candidacy.

2. All petitions must be complete (i.e., the top portion must be filled in and the circulator must have their signature notarized on the bottom portion of the petition prior to being filed with the County Clerk.)

Campaign Disclosure

1. All candidates must certify a political treasurer.
2. Candidates must file an Appointment and Certification of Political Treasurer (C-1 form) prior to receiving any contributions or making any expenditures. The C-1 form is available from and must be filed with the County Clerk's Office.

Should you have additional questions, please do not hesitate to contact the Clerk's Office.

DECLARATION of CANDIDACY

For _____
(Please **print name** exactly as you wish it to appear on the ballot.)

FOR THE OFFICE OF _____

I, the undersigned, being a resident of _____ County, State of Idaho, registered and affiliated with the _____ Party, do hereby declare myself to be a candidate for the office of _____, to be voted for at the Primary Election to be held on the 17th day of May, 2016 and that my residence address is

_____.

I further certify that I possess the legal qualifications to hold said office.

Date: _____, _____ Signed _____

Subscribed and sworn to before me this _____ day of _____, _____.

(Notary Seal)

Signed _____
Notary Public
Residing at _____
Commission Expires _____

INSTRUCTIONS

CANDIDATE: This Declaration of Candidacy must be accompanied by either the $40.00 filing fee or the Petition of Candidacy signed by not less than 5 electors of your specific district or County. It must also be submitted to the County Clerk during candidate filing between February 29th and March 11th, 2016.

COUNTY CLERK: Upon receipt of this Declaration of Candidacy:

1. Verify the Candidate is registered and is affiliated with the party designated above.
2. If the candidate submits the Petition of Candidacy with this Declaration, verify that the Petition is signed by not less than 5 electors.
    a. Verify that the 5 electors are properly registered electors.
        i. If the electors are required to be residents of the candidate's sub-district, verify that the electors are in the correct sub-district.
3. Stamp or write the date and time of receipt on the front of this document.
4. Complete the statement below.

I, _____, certify that the qualifications of the candidate have been verified, including the validity of the electors signing the Petition of Candidacy, and that the individual meets the requirements to run for the office indicated on the Declaration of Candidacy.

_____
Signature of the County Clerk or Deputy Clerk Date

PETITION FOR CANDIDACY OF

_____

(Name of Candidate)

FOR OFFICE OF

_____

_____ **PARTY**

This petition must be filed with Declaration of Candidacy in the office of the County Clerk during the time prescribed by law prior to the Primary Election by candidates for all political parties for all county offices. The statutory minimum number of signatures must be verified by the county clerks prior to filing. The submitted petition must have affixed thereto the names of at least five (5) but no more than ten (10) qualified electors who reside within the appropriate county or commissioner's district.

I, the undersigned, being a qualified elector of _____ County in the State of Idaho, do hereby certify and declare that I join in the petition of _____, a resident of _____ County, State of Idaho, a candidate for the _____ Party for the office of _____, to be voted for at the Primary Election to be held on the 17th day of May, 2016.

Signature of Petitioner	Printed Name	Residence Address	Date Signed
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

STATE OF IDAHO
ss.
County of _____

I, _____, being first duly sworn, say: That I am a resident of the State of Idaho and at least eighteen (18) years of age: that every person who signed this sheet of the foregoing petition signed his or her name thereto in my presence: I believe that each has stated his or her name, post-office address and residence correctly, that each signer is a qualified elector of the State of Idaho, and the County of _____.

Signed _____

Post Office Address _____

Subscribed and sworn to before me this _____ day of _____, _____.

Signed _____

(Notary Seal)

Notary Public in and for the state of Idaho

Residing At _____

My Commission expires on _____, _____