

MOBILE HOME PERMIT

200 FULTON ST. SUITE 204 / SALMON, IDAHO 83467 / (208) 756-2815 EXT. 1703
CITY & COUNTY BUILDING DEPARTMENT & COUNTY PLANNING & ZONING

INSTRUCTIONS

1. Please answer all of the questions on the attached application. **Lack of information could delay approval.**
Please provide us with.

- Parcel Number/ Lot, Block and Subdivision
- A Plot Plan (showing distances from all property lines, rivers, creek, streams, roads & existing structures.)
- Building Plans (Floor Plan & Foundation Plan or Tie Down Locations)
- Proof of Manufacturer Snow Load (please verify with the building department prior to purchasing your home)
- Rehabilitation Certificate (if home is older than 1976)

2. **R106.1.3 Information for construction in flood hazard areas.** For buildings and structures located in whole or in part in flood hazard areas as established by Table R301.2(1), *construction documents* shall include:

1. Delineation of flood hazard areas, floodway boundaries and flood zones and the design flood elevation, as appropriate;
2. The elevation of the proposed lowest floor, including *basement*; in areas of shallow flooding (AO Zones), the height of the proposed lowest floor, including *basement*, above the highest adjacent *grade*;
3. The elevation of the bottom of the lowest horizontal structural member in coastal high hazard areas (V Zone);and
4. If design flood elevations are not included on the community's Flood Insurance Rate Map (FIRM), the *building official* and the applicant shall obtain and reasonably utilize any design flood elevation and floodway data available from other sources.

3. **R106.2 Site plan or plot plan.** The *construction documents* submitted with the application for *permit* shall be accompanied by a site plan showing the size and location of new construction and existing structures on the site and distances from *lot lines*. In the case of demolition, the site plan shall show construction to be demolished and the location and size of existing structures and construction that are to remain on the site or plot. The *building official* is authorized to waive or modify the requirement for a site plan when the application for permit is for alteration or repair or when otherwise warranted.

4. **R106.3 Examination of documents.** The *building official* shall examine or cause to be examined *construction documents* for code compliance.

R106.3.1 Approval of construction documents. When the *building official* issues a *permit*, the *construction documents* shall be *approved* in writing or by a stamp which states "REVIEWED FOR CODE COMPLIANCE." One set of *construction documents* so reviewed shall be retained by the *building official*. The other set shall be returned to the applicant, shall be kept at the site of work and shall be open to inspection by the *building official* or his or her authorized representative.

R106.3.2 Previous approvals. This code shall not require changes in the *construction documents*, construction or designated

occupancy of a structure for which a lawful *permit* has been heretofore issued or otherwise lawfully authorized, and the construction of which has been pursued in good faith within 180 days after the effective date of this code and has not been abandoned.

R106.3.3 Phased approval. The *building official* is authorized to issue a *permit* for the construction of foundations or any other part of a building or structure before the *construction documents* for the whole building or structure have been submitted, provided that adequate information and detailed statements have been filed complying with pertinent requirements of this code. The holder of such *permit* for the foundation or other parts of a building or structure shall proceed at the holder's own risk with the building operation and without assurance that a *permit* for the entire structure will be granted.

R106.4 Amended construction documents. Work shall be installed in accordance with the *approved construction documents*, and any changes made during construction that are not in compliance with the *approved construction documents* shall be resubmitted for approval as an amended set of *construction documents*.

Revision Date: 11/5/14

Modular/Mobile Home Permit Application		Permit # _____ City _____ County _____	
Contractor Registration# _____ Installer License # _____		No Contractor Registration Provided: _____ (See attached document before signing)	
Site Address: _____			
RP#	Lot	Block	Subdivision
Owner Name:		Telephone:	
Mailing Address:		City/State/Zip:	
Dealer/Installer Name:		Telephone:	
Mailing Address:		City/State/Zip:	
Contactor Name:		Telephone:	
Mailing Address:		City/State/Zip:	
Modular/Mobile Specifications			
Manufacturer: _____		Year built: _____	
Square footage of home: _____		If Modular/Mobile is a 1976 or older, you must apply to the State of Idaho for a Mobile Home Rehabilitation Compliance Certificate before a permit is issued. (208)334-3896	
Serial # _____		Snow Load _____ *verification from manufacturer must be submitted with application. Comments: _____	
Home to be declared Real Property? <input type="checkbox"/> Yes (Home must be placed on a permanent foundation) <input type="checkbox"/> No			
Set Up Information (Choose One)			
<input type="checkbox"/> Standard Set		<input type="checkbox"/> Permanent Foundation (must submit a detailed foundation plan prior to issuance of building permit)	
Additional Information			
Residential: _____	Commercial: _____	Stories: _____	Number of dwelling units: _____
Attached Garage/Carport/Shed/Deck/Porch?			<input type="checkbox"/> Yes <small>(see statement below)</small> <input type="checkbox"/> No
Any attachments to a modular/mobile home will require a design from an engineer licensed in the State of Idaho or proof from manufacturer that the home was designed for planned attachment.			
Square footage of each attached structure: _____			
Flood Plain Designation: <small>(If you project is within the City of Salmon please visit with the City FEMA Administrator)</small>	Zone: _____	Elevation Certificate Required: <small>(The Building Department or City FEMA Administrator will assist you in determining this)</small> <input type="checkbox"/> Yes <input type="checkbox"/> No <small>(See statement below)</small>	
Your building must comply with specific criteria in order to conform to FEMA regulations as well as Lemhi County regulations. Please plan accordingly and visit with the Local Building Department or City FEMA Administrator to help determine the regulations that you need to follow			
Is your project in the Wetlands? <input type="checkbox"/> Yes <input type="checkbox"/> No		If Yes, Delineation from the U.S. Army Corps is required. (208)522-1645	
Will your home be heated with anything other than electric heat? <input type="checkbox"/> Yes <input type="checkbox"/> No		If Yes, an HVAC Permit may be needed.	
Please continue to reverse side			
A separate permit is required for Electrical & Plumbing. Please contact the State of Idaho for these permits and inspections (208)332-8966			
Will Your project involve the removal of any asbestos-containing waste materials?	<input type="checkbox"/> No	<input type="checkbox"/> Yes	If Yes, please visit the listed website for more information. http://yosemite.epa.gov/R10/OWCM.NSF/asbestos/neshap-notification

Revision Date: 2/10/17

County Treasurer- Before a building permit can be issued all property taxes are required to be paid on the modular/mobile home by Idaho Code 63-1014 and Lemhi County ordinances. Please contact, Lemhi County Treasurer location in the Lemhi County Courthouse. (New homes or homes being moved from other counties are not required to obtain signature)

Authorized Signature: _____ Date: _____

Lemhi County Applicants Only- If your construction activity will increase volume of sewage waste, alter intended use of present sewage system, intend use of an abandoned sewage system, or require a new sewage system you will need to visit with Eastern Idaho Public Health concerning any applicable rules and regulations their agency may require from you. You may contact EIPH at (208)756-2123.

Applicant's Signature: _____ Date: _____

This signature acknowledges that all the information on this application and the attached plans are true and correct, and that the activity permitted will be conducted in full compliance with all ordinances of the City of Salmon or Lemhi County, and state and federal law; and that the activity conducted will be in full compliance with any and all conditions imposed on this permits approval or the approval of previous permits (special use permits, variances, etc) required. I have received the attached instruction sheet requiring plot plan, setbacks, inspection required etc. **This structure shall not be occupied until a Temporary or Certificate of Occupancy has been issued.**

This permit expires in 180 days if the activity authorized is not commenced or if the activity is commenced but abandoned for 180 days at a time before its completion.

_____ Date: _____
 Applicants Signature

Value of foundation and/or attached structures:		Fee:	
		Set Up: \$100.00 Foundation and/or attached structure fee:	Total Fee:
Zoning District:	Zoning Compliance: Complies Does Not Comply	Type of Construction:	Occupancy Group:
Conditions:			
Permit approved by:		Date:	

Revision Date: 11/5/14

SNOW LOAD DISCLOSURE

City of Salmon/Lemhi County
200 Fulton Suite 204 Salmon, Idaho 83467
(208) 756-2815 ext. 1703
(Please Print)

Site Location: _____
(Site address or parcel number, Subdivision with Lot & Block Numbers)

Site Elevation: _____

Applicant Name: _____

Applicant Address: _____

Applicant Phone #: _____

Applicant Signature: _____

Site Specific Snow Load: _____

Permit #: _____

Building Official: _____ Date: _____

Revision Date: 2/10/17

**POST THIS CARD AT OR NEAR FRONT OF BUILDING
CITY & COUNTY BUILDING DEPARTMENT
INSPECTION RECORD (208) 756-2815 ext. 1703**

Owner _____ Building Permit No. _____

Type _____ Occupancy _____ Date Issued _____

PLEASE KEEP IN A SAFE PLACE - THIS IS FOR YOUR RECORDS

REMEMBER: NO WORK IS TO BE COVERED OR GO BEYOND THE POINT OF INSPECTION UNTIL IT IS INSPECTED.

INSPECTION	DATE	INSPECTOR
Footing, Foundation, & Slab Floor Inspections		
1. FOOTINGS: Before Concrete is poured - Setbacks, Trenches, Footings - Reinforcing Order concrete at your own risk! Inspections must be done and passed before pouring		
2. STEMWALLS: Before Concrete is poured - Foundation Walls - Reinforcing. Order concrete at your own risk! Inspections must be done and passed before pouring		
3. FLOOR: Before Concrete is poured and after Under Floor Services have been signed off by our office and Plumbing Inspector if applicable. Order concrete at your own risk! Inspections must be done and passed before pouring		

Final		
4. FINAL INSPECTION: After Electrical & Plumbing has been finalized by the State of Idaho and manufacturer/mobile home installer has completed work.		

REMEMBER: NO WORK IS TO BE COVERED OR GO BEYOND THE POINT OF INSPECTION UNTIL IT IS APPROVED. Re-inspections will be billed at the rate of \$50.00 per inspection. If the inspection takes more than one hour to complete, you will be billed at the rate of \$50.00 per hour. Please remember to obtain a certificate of occupancy. **Failure to call for inspections will result in a violation. 1st offense \$100.00, 2nd offense \$250.00, 3rd offense \$500.00, 4th offense misdemeanor.**

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